

**CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES**

OCTOBER 19, 2017

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., October 19, 2017 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Ron Brower, Doris Bass, Mary Schwaller, Harry Siegler and Terry Garnes.

Motion by Bass, Second by Garnes with all voting “Aye” to approve the agenda.

The Board entertained oral requests and communications from the audience.

Motion by Schwaller, Second by Garnes with all voting “Aye” to approve the consent items: 9/21/17 Board Minutes, Abstract of Claims #2017-10 in the amount of \$288,906.³², Financials.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - DOE Directs FERC To Issue Final Rule - EPA Proposed Repeal of CPP - McGraw Substation Transformer - Off-Air Channel Retransmission Agreements - Rural Call Completion Issues - Notices/Statistics.

Motion by Schwaller, Second by Siegler with all voting “Aye” to approve a Revolving Loan Fund (RLF) application from Reis Seeds at the following terms:

Loan #1: \$30,000 @ 4.25% A.P.R. for 7 years (with 1.00% going to CRMU for administration), security agreement, a one-time administration fee of \$250 and ACH payment required. (Equip Loan)

Loan #2: \$34,500 @ 4.25% A.P.R. for 10 years (with 1.00% going to CRMU for administration), 2nd position on the mortgage, a one-time administration fee of \$250 and ACH payment required. (Bldg Loan)

The General Manager then updated the Board on the RLF Fund balance and receivables.

Motion by Siegler, Second by Brower to approve Resolution #2017-9 “Resolution Establishing Communication Rates.” Brower “Aye,” Garnes “Aye,” Bass “Aye,” Schwaller “Aye,” Siegler “Aye.”

2017 FTTH Project

Construction Update: The General Manager reported that the remaining materials have been delivered and CRMU has contacted JCS to schedule the completion of the remaining outside network installation.

Electronics Update: The General Manager reported that Goldfield Telecom has all of the electronics mounted in the racks and powered up. Long Lines will be completing the router configurations this week and Goldfield will resume with the Calix equipment configuration next Thursday. Bret McElwee from Calix will also be onsite next week to turn up the RF fiber equipment.

Cutover Process: The General Manager reported that the cutover process will begin with CRMU facilities and employee residences first to ensure that all the new FTTH facilities / connections / traffic routing tables / etc. have been properly setup before cutting over other customers. To reduce costs – it is also CRMU’s intent to utilize CRMU staff to perform the cutovers; however, if for some reason the process takes too long or the condition of the existing HFC plant warrants a faster transition – CRMU may look to hiring a contractor to assist with the cutovers.

Transport Options: The General Manager updated the Board on different transport route options and estimated costs associated with construction and equipment.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees